

# PLACER COUNTY CEMETERY DISTRICT RULES AND REGULATIONS

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## CARE OF GRAVES AND GROUNDS

- 1) The absolute control of the cemetery grounds in every particular is vested in the Board; lot owners and others are entitled only to such privileges within the grounds as are provided by these rules and regulations.
- 2) Visitor hours are 8:00 a.m. to 6:00 p.m. in the winter and 8:00 a.m. to 8:00 p.m. in the summer.
- 3) No person shall plant any tree, shrub or flower on the cemetery grounds. Donations for trees are acceptable but trees will be selected and planted under the direction of the Board.
- 4) Flowers may be placed only in the vases provided in the marker foundations. Flowers in such vases shall be removed as they become unsightly. Unauthorized containers will be removed and disposed of by District personnel.
- 5) No person shall place on any grave any statue, toy, box, glove, rock, shell, can, jug, bottle, bric-a-brac of any description or any other unauthorized object.
- 6) No person shall gather flowers nor disturb growing plants or trespass on any plot of which he does not hold the burial right. All persons other than burial right holders shall confine themselves to the roads, paths, and other public places provide for public use within the cemetery grounds.
- 7) All children must be under the control of their adult companion.
- 8) No person shall burn any combustible material upon the cemetery grounds.
- 9) The Board reserves the right to make improvements to any lot or to any public portion of the cemetery grounds at any time at the expense of the District.

## BURIALS

- 1) Burial rights may be purchased at the business office of the *SANTA CLARA MEMORIAL PARK*, 250 Santa Clara Way, Lincoln CA. The terms of these sales are check or money orders only.
- 2) All opening and closing of graves shall be done by cemetery personnel solely.
- 3) A casket is required for all full body burials.
- 4) Standard vaults currently authorized by the District must be used for all full body burials.
- 5) An urn which will not disintegrate must be used for all cremated remains.
- 6) Four (4) cremains may be buried in a plot which is already occupied by a body. An endowment care fee shall be charged for each cremains placed in such a plot.
- 7) No interment shall be made on a holiday or Sunday unless interment is ordered by a public health officer. An additional fee as set by the Board shall be charged for all Saturday burials except for burials ordered by a public health officer. ***Saturday internments are limited to one per Saturday, on a first come first serve basis and contingent on availability of Cemetery staff.***
- 8) Burials will be made after 10:00 a.m. in all cemeteries and prior to 2:00 p.m. in the Lincoln Cemetery, prior to 1:30 p.m in Santa Clara Memorial Park and prior to 1:00 p.m. in Manzanita and Sheridan Cemeteries. Saturday burials will be made after 10:00 a.m. and prior to 12 noon in all cemeteries.
- 9) Graveside services shall finish within thirty minutes of the agreed upon start time.
- 10) No grave shall be graded or mounded and the top of the grave shall be level with the surrounding lots when fully settled.
- 11) No services in connection with a burial will be performed until charges for such services have been paid in advance to the District.
- 12) No burial right holder shall allow any interment to be made in his plot for remuneration.

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- 13) Backfilling of graves will be performed after the funeral party has left cemetery grounds. If family members insist on viewing the backfilling of a grave it will be from behind barricades set up by cemetery staff. In order to assure the safety of the public and employees, Cemetery staff will determine where the barricades will be set up.
- 14) Disinterment will only be performed per instructions set out in the Placer County Cemetery District Disinterment Procedure. When a disinterment is performed the legal representative of the deceased must sign a Disinterment Authorization Form and present the Disposition Permit from Placer County and pay the current fee to the District.
- 15) There shall be no double depth burials.
- 16) District employees shall not serve as pallbearers and they shall not assist in transferring the casket from the hearse to the grave.

## FEES AND CHARGES

- 1) From time to time the Board shall establish the prices at which burial rights shall be sold, the fees for the opening and closing of graves, the additional fees for performing such services other than during the normal times established by these rules and regulations, fees for vaults, fees for niches, and the fees for other services performed by the District. A schedule of the current fees shall be available for inspection at all reasonable hours in the office of the Santa Clara Memorial Park Cemetery.
- 2) The Board shall establish the amount to be paid by purchasers for deposit into the Endowment Care Fund in accordance with section 8738 of the California Health and Safety Code. Such amount paid into the endowment care fund is not refundable.
- 3) Non-resident fees shall be charged for burial of a person who is not living in the District nor was a property tax payer at the time of death and is eligible for burial in a cemetery of the District according to the California Health and Safety Code.
- 4) A plot may be held for ninety (90) days without payment at the request of a family member of a deceased buried in a District cemetery.
- 5) No cash shall be accepted by office personnel; only checks or money orders.
- 6) Each purchaser of burial rights shall be issued a receipt of purchase. The interest acquired by such purchaser shall not be an interest in real property but shall be simply the revocable right granted to the receipt holder to use said plot for burial purposes in accordance with these rules and regulations. If a receipt holder has no further need for the burial rights, he may by written application to the District sell his burial rights for the original purchase price or \$125, whichever is more. He is not allowed to sell the burial rights to any other party.
- 7) The District offers a pre-payment plan for burial rights and other services.

## MARKER POLICY

- ✓ A memorial marker/monument must be place within one year of burial.
- ✓ The endowment care fee must be paid before a marker/monument may be placed
- ✓ Upright monuments and pillow markers are allowed only in specified sections in all the cemeteries. Flat markers only in Santa Clara Memorial Park with the exception of designated family plots. Designated family plots at Santa Clara will have one shared upright marker at head graves (maximum

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72" wide) with family name on it. Individual markers in the family plot must be flat and follow the same regulations as markers in the rest of the cemetery.

- ✓ Marker/monument installation shall be done only by a licensed monument dealer or concrete contractor. The dealer/contractor must provide proof of liability insurance coverage of at least one million dollars and worker's compensation insurance.
- ✓ The installer must make an appointment to meet with district staff to verify location and oversee the work. The installer must start and complete the work during the normal working hours of the staff.
- ✓ The marker/monument shall be set in a concrete foundation with at least one flower vase set in the foundation. If one or more markers containing a vase are already located on the grave, addition vases are not required. The concrete foundation shall be at least four inches deep and contain four lengths of rebar at least half inch in diameter. The concrete foundation shall be large enough to provide a margin of no less than four inches on all sides of the monument/base. A minimum of nine inches of concrete is required on any side containing a flower vase.
- ✓ When setting a flat marker, the edges of the stone shall be level with the concrete.
- ✓ Only markers/monuments made of bronze, granite or marble are allowed. There is a minimum of a three-inch thickness required on all marble or granite markers/monuments.
- ✓ Also acceptable is the installation of 4" thick, solid granite flat markers with built in flower vases and no concrete surround. Marker maybe all polished or have blasted border. There must be a minimum of 2 1/2 inches of material from the edge of the flower vase to the outside edge of the granite with a 16" by 16" by 4" concrete base below the flower vase area.
- ✓ The entire length of a marker/monument including the foundation shall not exceed 48 inches for a single grave and 36 inches in Santa Clara Memorial Park. The entire length of a double marker/monument including the foundation set over two graves shall not exceed 96 inches and 72 inches in Santa Clara Memorial Park.

**Redwood Section Cremation Plots** -A maximum of one, flat, 12 inch deep by 24 inch wide by 3 inch thick, granite or marble memorial marker with drilled hole to accommodate flowers, shall be placed by an approved Marker company and placed on plot within one year of first interment. Marker shall be placed without concrete surround. A concrete base is not required. The marker company shall be selected by and contracted with by family of deceased. Any secondary interment shall share the same marker.

By signing I \_\_\_\_\_ acknowledge that I have received a copy of Placer County Cemetery District #1 Rules and Regulations. I understand and agree to abide by the policies stated in the Placer County Cemetery District #1 Rules and Regulations for burial in and use of cemeteries cared for by Placer County Cemetery District #1. I also realize that these rules and regulations are subject to change if deemed necessary by the Placer County Cemetery District #1 Board of Trustees and that I will abide by such changes.

Signed \_\_\_\_\_ Date \_\_\_\_\_