

The regular monthly meeting of Placer County Cemetery District 1 was called to order by Rita Haury at 2:00 p.m. on the 13th day of July, 2015 in the conference room of Santa Clara Memorial Park.

BOARD MEMBERS PRESENT:

Rita Haury – Chairperson Barbara Vineyard – Vice Chairperson Fredric Gibbs
Roberta Babcock Joe Vigil

EMPLOYEES PRESENT:

Peter Barmettler – Manager Bill Jensen - Foreman

MINUTES:

Fredric Gibbs moved that the Board approve and sign the minutes of the meetings of the Board held on June 8, 2015. Roberta Babcock seconded the motion. Motion passed.

WARRANTS:

Fredric Gibbs moved that the Board approve and sign the warrants in the amount of \$59,644.12 (which included \$7,785.00 to CalPERS for Annual Unfunded Accrued Liability, \$3,174.22 to City of Lincoln for irrigation, \$29,549.00 to Golden State Risk Management for annual dues and \$2,450 to Superior Air Systems to replace A/C condenser at Lincoln Cemetery office) for payment by Placer County. Barbara Vineyard seconded the motion. Motion passed.

OPERATION ASSISTANT:

Barbara Vineyard moved that the Board approve the establishment of the Operations Assistant job position and the description of duties as provided by the manager. Roberta Babcock seconded the motion. Motion passed.

CLOSED SESSION: PUBLIC PERFORMANCE EVALUATIONS 954957)

Rita Haury reported in open session that Jose Diaz will now hold the job title Operations Assistant.

COMPENSATION OF EMPLOYEES:

Barbara Vineyard moved that the Board approve a 3% increase in wages for all district employees the exception being Jose Diaz who will be raised to \$26.44 per hour. Joe Vigil seconded the motion. The motion passed.

COMMENTS BY TRUSTEES:

Barbara Vineyard asked about what is being done to assure that proper heat illness prevention procedures are in place. The manager and foreman outlined how this is addressed. This is a regular part of safety meetings and reminders are given to staff when weather is going to be hotter. Staff is required to take longer and more frequent breaks in the shade in proportion to temperature as required by OSHA. Water, ice and Gator-Aid are provided by the district.

REPORT BY MANAGER:

The manager reported that the air-conditioner at the Lincoln Cemetery office had to be replaced. The cost of replacement was shared 50/50 with Placer Air Pollution Control District.

The meeting was adjourned at 3:10 p.m. Next regular Board meeting: August 10, 2015 in the Santa Clara Memorial Park conference room at 2 p.m.