The regular monthly meeting of Placer County Cemetery District 1 was called to order by Rita Haury at 2:00 p.m. on the 13th day of January, 2020 in the conference room of Santa Clara Memorial Park.

**BOARD MEMBERS PRESENT:**
Rita Haury –Chairperson Robin Besotes – Vice Chairperson Barbara Vineyard
Joe Vigil Shirley Gibbs

**EMPLOYEES PRESENT:**
Peter Barmettler – Manager Bill Jensen - Foreman

**MINUTES:**
Joe Vigil moved that the Board approve and sign the minutes of the meetings of the Board held on December 9, 2019. Barbara Vineyard seconded the motion. Motion passed.

**WARRANTS:**
Barbara Vineyard moved that the Board approve and sign the warrants in the amount of $29,281.01 (which included $3,386.84 to Adecco Employment Service for temporary labor, $3,391.69 to the City of Lincoln for irrigation and $16,582.22 to Golden State Risk Management for Health and Dental Insurance) for payment by Placer County. Joe Vigil seconded the motion. Motion passed.

**FALLEN TREE AT SHERIDAN CEMETERY:**
Barbara Vineyard moved that the Board accept bid by Tree Pro Service, Inc. to remove fallen Stone Pine at Sheridan Cemetery for the amount of $4,475.00. Joe Vineyard seconded the motion. Motion passed in a 4-1 vote. Robin Besotes voted no

**DISCUSSION OF SATURDAY BURIAL POLICY:**
No action taken. The Board will address policy regarding deadline for schedule of Saturday burials at next meeting. During next six months staff will track frequency of request for and reasons customers did not have Saturday burial.

**ANNUAL APPOINTMENT OF CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY:**
Barbara Vineyard moved that beginning February 1, 2020, Robin Besotes serve as Chair of the Board, Shirley Gibbs serve as Vice Chair of the Board and Peter Barmettler continue serving as Secretary.
Joe Vigil seconded the motion. Motion passed.

The meeting was adjourned at 2:40 p.m. Next regular Board meeting: February 10, 2020 in the Santa Clara Memorial Park conference room at 2 p.m.