

The regular monthly meeting of Placer County Cemetery District 1 was called to order by Joe Vigil at 2:00 p.m. on the 14th day of January, 2019 in the conference room of Santa Clara Memorial Park.

**BOARD MEMBERS PRESENT:**

Joe Vigil –Chairperson                      Rita Haury – Vice Chairperson                      Barbara Vineyard                      Robin Besotes

**BOARD MEMBERS ABSENT:**

Shirley Gibbs

**EMPLOYEES PRESENT:**

Peter Barmettler – Manager                      Bill Jensen - Foreman

**MINUTES:**

Rita Haury moved that the Board approve and sign the minutes of the meetings of the Board held on December 10, 2018. Barbara Vineyard seconded the motion. Motion passed.

**WARRANTS:**

Barbara Vineyard moved that the Board approve and sign the warrants in the amount of \$36,487.70 (which included \$4,950.00 to Blomberg & Griffin for 2017/18 audit services, \$3,775.81 to the City of Lincoln for irrigation and \$15,116.73 to Golden State Risk Management for Health and Dental Insurance) for payment by Placer County. Rita Haury seconded the motion. Motion passed.

**ANNUAL APPOINTMENT OF CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY:**

Barbara Vineyard moved that Rita Haury serve as Chair of the Board beginning February 1, 2019. Joe Vigil seconded the motion. Motion passed.

Barbara Vineyard moved that Robin Besotes serve as Vice Chair of the Board beginning February 1, 2019. Joe Vigil seconded the motion. Motion passed.

Joe Vigil moved that Peter Barmettler to continue serving as Secretary effective February 1, 2019. Barbara Vineyard seconded the motion. Motion passed.

**2017-2018 FISCAL YEAR FINANCIAL AUDIT:**

Barbara Vineyard moved that the Board approve acceptance of the 2017-18 audit report. Rita Haury seconded the motion. Motion passed.

**SANTA CLARA OFFICE FURNACE REPLACEMENT:**

Barbara Vineyard moved that the Board authorize manager receive bids for and initiate replacement of furnace at or below \$4,406.00 proposal already received. Rita Haury seconded the motion. Motion passed.

The meeting was adjourned at 2:35p.m. Next regular Board meeting: February 11, 2019 in the Santa Clara Memorial Park conference room at 2 p.m.